

**PRIYA MANKANI****(PRACTICING COMPANY SECRETARY)**

**Block-309, Flat 2A, Fort Residency  
38 S.N. Roy Road,  
New Alipore, Kolkata- 700 038  
Ph - 7407223556**

TO

The Board of Directors

**KAMINI FINANCE & INVESTMENT COMPANY LIMITED**

4, SYNAGOGUE STREET,  
ROOM NO: 405, 4TH FLOOR,  
KOLKATA- 700001 WB IN

Company Registration No.2518

Authorised Capital : Rs.120100000

**SECRETARIAL AUDIT REPORT FOR THE QUARTER ENDED 31ST DECEMBER, 2019  
(SEPARATE FOR EACH ISIN)**

1	For the quarter ended	31ST DECEMBER, 2019				
2	ISIN	INE927E01018				
3	Face Value	Rs.10/-				
4	Name of the Company	<b>KAMINI FINANCE &amp; INVESTMENT CO.LIMITED</b>				
5	Registered office Address	Room No.5, 1st Floor H.M.Market,T.R.Phookan Road Guwahati-781 001, PH-2522603/2542072				
6	Correspondence Address/Head office	4, SYNAGOGUE STREET, ROOM NO: 405, 4TH FLOOR, KOLKATA- 700001 WB IN				
7	Telephone No.& Fax No.	Tel: 033 66133300/01, Fax:033 66133303				
8	Name of Stock Exchanges where the Company,s Securities are listed	Metropolitan Stock Exchange of India Ltd. (MSEI)				
9	Issued Capital	<table border="1"> <thead> <tr> <th>Number of Shares</th> <th>Face Value</th> </tr> </thead> <tbody> <tr> <td>12001650</td> <td>Rs.10/-</td> </tr> </tbody> </table>	Number of Shares	Face Value	12001650	Rs.10/-
Number of Shares	Face Value					
12001650	Rs.10/-					
10	Listed Capital( Exchange wise) (As per Company Record)	<table border="1"> <thead> <tr> <th>Number of Shares</th> <th>% of total issued Capital</th> </tr> </thead> <tbody> <tr> <td>12001650</td> <td>100%</td> </tr> </tbody> </table>	Number of Shares	% of total issued Capital	12001650	100%
Number of Shares	% of total issued Capital					
12001650	100%					
11	Shares held in Dematerialized form in NSDL	11115400				
12	Shares held in Dematerialized form in CDSL	785000				
13	Share held in Physical form	101250				
14	Total No. of Shares (11+12+13)	12001650				
15	Reason for difference,if any, between (9& 10),(9&14),(10&14)	Not Applicable				
16	Certifying the details of changes in Share Capital during the quarter under consideration as per Table.	Not Applicable				
17	Register of Members is updated (Yes/No)	Yes				
18	Reference of previous quarter with regards to excess dematerilized shares,if any	Nil				
19	Has the company resolved the matter mentioned in point no.18 above in the current quarter ? If not,reason why.	Not Applicable				
20	Mention the total no.of dematerilisation request, if any,confirmed after 21 days and the total no.of requests pending beyond 21 days with reason for delay	Nil				

- 21 Name,Address, Telephone & Fax No.of the Compliance officer of the Company **Ms. Nikita Parasrampur**  
4, SYNAGOGUE STREET,  
ROOM NO: 405, 4TH FLOOR,  
KOLKATA- 700001 WB IN  
Tel: 033 66133300/01, Fax:033 66133303
- 22 Name,Address, Telephone & Fax No, Registration No.of the Auditor. **PRIYA MANKANI**  
Practicing Company Secretary  
Block-309, Flat 2A, Fort Residency,  
38 S.N. Roy Road, New Alipore, Kolkata- 700038  
Ph - 7407223556
- 23 Name, Address of Registrars and share Transfer Agent **M/s. NICHE TECHNOLOGIES PRIVATE LIMITED**  
7th Floor, Room No 7A & 7B,  
3A, Auckland Road, Elgin, Kolkata-700017  
PH:-(033) 2280 6616 / 17 / 18: Fax : (033) 2280 6619
- 24 Any other data that the Auditor may like to provide (e.g. BFIR Company, Delisting From Stock Exchange,Company's Name Change) Nil

The above report is based on the information/ record and register made available to us were found to the best of our knowledge to be necessary for the purpose of the Audit.



PLACE:- KOLKATA  
DATE:- 10.01.2020

Signature: *Priya Mankani*

Name-Priya Mankani  
Certificate of Practice No-17947